

Become a Test Site

Facilities Requirements

A proctor must always be present in the lab.

Candidates' chairs are spaced at least 18 to 24 inches apart.

The temperature of the lab is between 65°F and 80°F.

No extraneous noise in the testing lab. No talking, laughing, or noise while testing is in session.

Lighting in the room is bright enough so all candidates can comfortably see the exam. A clock is visible to all candidates.

Must be able to ensure that candidates have a relaxed, non-stressful testing experience. The goal is to deliver a consistent and equal testing experience.

Must be able to ensure that no candidate cheats on a test.

Must protect the security of the test content, confirming that all test materials are collected and that no test data is saved to a personal device or copied across the internet. Collect and shred scratch paper (as applicable).

NTN's guideline is one (1) proctor for every thirty (30) candidates.

